

**From:** [Cody, Emily](#)  
**To:** [banks76@osu.edu](mailto:banks76@osu.edu); [Leasure, Timothy](#)  
**Cc:** [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** Music 7814 and 7815  
**Date:** Tuesday, October 12, 2021 11:56:00 AM

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Good afternoon,

On Friday, October 1, the Arts & Humanities Panel 2 of the ASC Curriculum Committee reviewed the proposals to revise the courses Music 7814 and 7815. The proposals were not voted on as the Panel would like to see the following concerns addressed:

1. MUSIC 7814

- The Panel Requests that the syllabus include the most current Disability Services Statement, available at this link: <https://ascas.osu.edu/curriculum/syllabus-elements>.
- The Panel requests a statement articulating the rationale for why the course is changing from 3 to 2 credit hours, with specific emphasis on how this new syllabus differs from the old, as we do not have the latter for reference.
- The Panel asks for a more detailed explanation accounting for course-hour composition; all components and the amount each contributes to the total credit hours for the course should be clear, including the time and length of class sessions, lab vs. studio hours, pedagogical observations, etc. More information is available in the ASC Operations Manual (see: "Definition of Semester Credit Hour" on page 18): [https://ascas.osu.edu/sites/default/files/2021-09/2021-22\\_asc\\_curriculum\\_and\\_assessment\\_operations\\_manual.pdf](https://ascas.osu.edu/sites/default/files/2021-09/2021-22_asc_curriculum_and_assessment_operations_manual.pdf). The syllabus submitted by the School of Music indicates that the class will meet once a week for 55 minutes (which accounts for one credit hour), but it is not clear what accounts for the second contact hour of the course.

2. MUSIC 7815

- On the first page of the syllabus, the "Text and Technology" section implies that the course will take place in a distance learning format, which contradicts the information submitted on the curriculum.osu.edu form (on page 1, under "Offering Information," the question "Does any section of this course have a distance education component?" has "No" selected as the answer). The Panel asks that the language of this section be amended to correspond with the course's in-person delivery format.
- The Panel requests that the syllabus include the most current Disability Services Statement, available at this link: <https://ascas.osu.edu/curriculum/syllabus-elements>.

- The Panel requests a statement articulating the rationale for why the course is changing from 2 to 3 credit hours, with specific emphasis on how this new syllabus differs from the old, as we do not have the latter for reference.
- The course request asks that the course become a 3 credit hour course. However, the syllabus submitted is for a course that only meets 2 hours per week. See top of page 1 of the syllabus: T/TH 4:10-5:05. Also please note that this is a syllabus for the course as it was taught in Spring 2021 (for 2 credits). Since then the cross-listed SHS 7815 has been withdrawn so going forward there should no longer be any references to that course in the Music syllabus. The panel needs to see the syllabus for the course as it will be taught for 3 credits (and perhaps the Spring 2021 syllabus uploaded by the School of Music can serve as the comparison syllabus?)
- The Panel requests clarification surrounding the function of blog posts in the course; 4 blog posts per week are required as part of weekly participation (according to the “Classwork” section on page 2 of the syllabus), but some weeks in the course schedule do not include any mention of blog post submissions as an assignment.

I will return the courses to the department queue via curriculum.osu.edu to enable the department to address these points.

Should you have any questions about the feedback of the Panel, please feel free to contact Eugenia Romero (faculty Chair of the A&H2 Panel; cc'd on this e-mail), or me.

Best,  
Emily



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